

**JACKSON COUNCIL ON THE AGING, INC.**

*General Purpose Financial Statements  
For the Years Ended June 30, 2002*

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 11/13/02

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
FOR THE YEAR ENDED JUNE 30, 2002

TABLE OF CONTENTS

	<u>Page</u>
Independent Auditors' Report .....	1-2

GENERAL PURPOSE FINANCIAL STATEMENTS  
COMBINED STATEMENTS – OVERVIEW

Combined Balance Sheet – All Fund Types and Account Groups .....	3
Combined Statement of Revenues, Expenditures and Changes in Fund Balances – All Governmental Fund Types .....	4
Combined Statement of Revenues, Expenditures and Changes in Fund Balances – Budget (GAAP Basis) and Actual – All Governmental Fund Types .....	5
Notes to Financial Statements .....	6-15

Supplemental Information Schedules:

Combining and Account Group Schedules

GENERAL FUNDS

Combining Balance Sheets .....	17
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances .....	18

SPECIAL REVENUE FUNDS

Combining Balance Sheets .....	19
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances .....	20
Schedule of Program Expenditures – Budget vs. Actual – Contracts And Grants Provided Through the Louisiana Governor's Office of Elderly Affairs (GOEA) .....	21-22

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
FOR THE YEAR ENDED JUNE 30, 2002

TABLE OF CONTENTS (CONTINUED)

Supplemental Information Schedules (Continued)

Combining and Account Group Schedules (Continued)

SPECIAL REVENUE FUNDS (CONTINUED)

	<u>Page</u>
Schedule of Priority Services – Title III, Part B – Grant for Supportive Services -----	23
<u>GENERAL FIXED ASSET ACCOUNT GROUP</u>	
Schedule of General Fixed Assets -----	25
<u>OTHER SUPPLEMENTAL INFORMATION –</u> <u>GRANT ACTIVITY</u>	
Schedule of Expenditures of Federal Awards -----	26
Notes to Schedule of Expenditures of Federal Awards -----	27
Independent Auditors' Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i> -----	28-29
Schedule of Findings And Questioned Costs -----	30-31
Schedule of Prior Year Findings -----	32

# CAMERON, HINES & HARTT

(A Professional Accounting Corporation)

*Certified Public Accountants*

104 Regency Place

West Monroe, Louisiana 71291

Mailing Address:

P. O. Box 2474

West Monroe, LA 71294-2474

Phone (818) 823-1717

Fax (818) 822-5121

## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Jackson Council on the Aging, Inc.  
Jonesboro, Louisiana

We have audited the accompanying general purpose financial statements of Jackson Council on the Aging, Inc. as of and for the years ended June 30, 2002. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Council as of June 30, 2002, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 14, 2002, on our consideration of the Council's internal control over financial reporting and our tests of its compliance with certain provision of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of Jackson Council on the Aging, Inc. taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied to the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects, in relation to the general purpose financial statements taken as a whole.

Board of Directors  
Jackson Council on the Aging, Inc.  
Jonesboro, Louisiana  
Page Two

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplemental information beginning on page 17 is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Council. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Cameron, Hines & Hartt (APAC)*

West Monroe, Louisiana  
August 14, 2002

GENERAL PURPOSE FINANCIAL STATEMENTS  
COMBINED STATEMENTS – OVERVIEW

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA

COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 2002

	<u>Governmental Fund Types</u>		<u>Account Group</u>	<u>TOTALS</u>	
	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>General Fixed Assets</u>	<u>(Memorandum Only)</u>	
				<u>2002</u>	<u>2001</u>
<u>ASSETS</u>					
Cash and Cash Equivalents	\$ 66,424	\$ 10,140	\$ -	\$ 76,564	\$ 82,680
Accounts Receivable	3,510	5,863	-	9,373	11,366
Due From Other Funds	4,768	-	-	4,768	5,580
Vehicles	-	-	94,855	94,855	94,855
Furniture and Equipment	-	-	31,830	31,830	30,801
<u>TOTAL ASSETS</u>	<u>\$ 74,702</u>	<u>\$ 16,003</u>	<u>\$ 126,685</u>	<u>\$ 217,390</u>	<u>\$ 225,282</u>
<u>LIABILITIES AND FUND BALANCE</u>					
<u>LIABILITIES</u>					
Current Liabilities:					
Accounts Payable	\$ 120	\$ 6,290	\$ -	6,410	\$ 14,078
Other Accrued Expenses	3,906	-	-	3,906	6,082
Due To OEA	-	410	-	410	-
Due To Other Funds	-	4,768	-	4,768	5,580
Notes Payable - Current	8,340	-	-	8,340	6,983
Total Current Liabilities	12,366	11,468	-	23,834	32,723
Notes Payable - Long Term	-	-	-	-	8,341
Total Liabilities	12,366	11,468	-	23,834	41,064
<u>FUND BALANCE</u>					
Investment in General					
Fixed Assets	-	-	126,685	126,685	125,656
Fund Balance					
Reserved:					
Utilities Assistance	-	3,805	-	3,805	1,679
Unreserved and Undesignated	62,336	730	-	63,066	56,883
Total Fund Balance	62,336	4,535	126,685	193,556	184,218
<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>\$ 74,702</u>	<u>\$ 16,003</u>	<u>\$ 126,685</u>	<u>\$ 217,390</u>	<u>\$ 225,282</u>

The accompanying notes are an integral part of this financial statement.



JACKSON COUNCIL ON THE AGING, INC  
JONESBORO, LOUISIANA

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES-ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 2002  
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2001

	General Fund	Special Revenue Fund	Totals (Memorandum Only)	
			2002	2001
<u>REVENUES</u>				
Intergovernmental	\$ 19,963	\$ 218,028	\$ 237,991	\$ 233,631
Public Support	11,770	24,579	36,349	44,152
Fees for Services	34,584	-	34,584	27,139
Sale of Vehicle	-	-	-	359
Rental Income	16,842	-	16,842	16,623
Interest Income	1,287	-	1,287	1,676
Total Revenues	<u>84,446</u>	<u>242,607</u>	<u>327,053</u>	<u>323,580</u>
<u>EXPENDITURES</u>				
Current:				
Salaries	-	107,445	107,445	123,530
Fringe	-	8,323	8,323	9,586
Travel	-	2,351	2,351	1,866
Operating Services	-	73,504	73,504	62,108
Operating Supplies	-	81,593	81,593	8,025
Other Costs	31,779	11,421	43,200	97,358
Capital Outlay	-	1,029	1,029	31,226
Interest Payments	1,158	-	1,158	1,562
Utility Assistance	-	1,612	1,612	2,139
Total Expenditures	<u>32,937</u>	<u>287,278</u>	<u>320,215</u>	<u>337,400</u>
<u>EXCESS (DEFICIENCY) OF REVENUES</u> <u>OVER EXPENDITURES</u>	51,509	(44,671)	6,838	(13,820)
<u>OTHER FINANCING SOURCES</u> <u>(USES)</u>				
Operating Transfers - In	-	67,852	67,852	88,693
Operating Transfers - Out	<u>(35,942)</u>	<u>(31,910)</u>	<u>(67,852)</u>	<u>(88,693)</u>
Total Other Financing Sources (Uses)	<u>(35,942)</u>	<u>35,942</u>	<u>-</u>	<u>-</u>
<u>EXCESS (DEFICIENCY) OF REVENUES</u> <u>AND OTHER FINANCING SOURCES</u> <u>OVER EXPENDITURES AND</u> <u>OTHER FINANCING USES</u>	15,567	(8,729)	6,838	(13,820)
<u>FUND BALANCE AT BEGINNING</u> <u>OF YEAR</u>	<u>46,769</u>	<u>13,264</u>	<u>60,033</u>	<u>72,382</u>
<u>FUND BALANCE AT END OF YEAR</u>	<u>\$ 62,336</u>	<u>\$ 4,535</u>	<u>\$ 66,871</u>	<u>\$ 58,562</u>

The accompanying notes are an integral part of this financial statement.



JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL  
ALL GOVERNMENTAL FUND TYPES

FOR THE YEAR ENDED JUNE 30, 2002

	General Fund		
	GAAP Basis Budget	Actual	Variance - Favorable (Unfavorable)
<u>REVENUES</u>			
Intergovernmental	\$ 21,779	\$ 19,963	\$ (1,816)
Public Support	48,212	11,770	(36,442)
Fees for Services	-	34,584	34,584
Sale of Vehicle	-	-	-
Rental Income	-	16,842	16,842
Interest Income	-	1,287	1,287
Total Revenues	69,991	84,446	14,455
<u>EXPENDITURES</u>			
Current:			
Salaries	-	-	-
Fringe	-	-	-
Travel	-	-	-
Operating Services	-	-	-
Operating Supplies	-	-	-
Other Costs	-	31,779	(31,779)
Capital Outlay	-	-	-
Interest Payments	-	1,158	(1,158)
Utility Assistance	-	-	-
Total Expenditures	-	32,937	(32,937)
<u>EXCESS (DEFICIENCY) OF REVENUES</u> <u>OVER EXPENDITURES</u>	69,991	51,509	(18,482)
<u>OTHER FINANCING SOURCES</u> <u>(USES)</u>			
Operating Transfers - In	-	-	-
Operating Transfers - Out	(69,991)	(35,942)	34,049
Total Other Financing Sources (Uses)	(69,991)	(35,942)	34,049
<u>EXCESS (DEFICIENCY) OF REVENUES</u> <u>AND OTHER FINANCING SOURCES</u> <u>OVER EXPENDITURES AND OTHER</u> <u>FINANCING USES</u>	-	15,567	15,567
<u>FUND BALANCE AT BEGINNING</u> <u>OF YEAR</u>	-	46,769	46,769
<u>FUND BALANCE AT END OF YEAR</u>	\$ -	\$ 62,336	\$ 62,336

Special Revenue Funds			TOTALS (Memorandum Only)		
GAAP Basis Budget	Actual	Variance - Favorable (Unfavorable)	GAAP Basis Budget	Actual	Variance - Favorable (Unfavorable)
\$ 218,756	\$ 218,028	\$ (728)	\$ 240,535	\$ 237,991	\$ (2,544)
18,450	24,579	6,129	66,662	36,349	(30,313)
-	-	-	-	34,584	34,584
-	-	-	-	-	-
-	-	-	-	16,842	16,842
-	-	-	-	1,287	1,287
237,206	242,607	5,401	307,197	327,053	19,856
113,980	107,445	6,535	113,980	107,445	6,535
10,468	8,323	2,145	10,468	8,323	2,145
2,490	2,351	139	2,490	2,351	139
80,240	73,504	6,736	80,240	73,504	6,736
76,288	81,593	(5,305)	76,288	81,593	(5,305)
22,701	11,421	11,280	22,701	43,200	(20,499)
1,030	1,029	1	1,030	1,029	1
-	-	-	-	1,158	(1,158)
-	1,612	(1,612)	-	1,612	(1,612)
307,197	287,278	19,919	307,197	320,215	(13,018)
(69,991)	(44,671)	25,320	-	6,838	6,838
95,476	67,852	(27,624)	95,476	67,852	(27,624)
(25,485)	(31,910)	(6,425)	(95,476)	(67,852)	27,624
69,991	35,942	(34,049)	-	-	-
-	(8,729)	(8,729)	-	6,838	6,838
-	13,264	13,264	-	60,033	60,033
\$ -	\$ 4,535	\$ 4,535	\$ -	\$ 66,871	\$ 66,871

The accompanying notes are an integral part of this financial statement.

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2002

Note 1- Summary of Significant Accounting Policies

A. Reporting Entity

In 1964, the State of Louisiana passed Act 456 that authorized the charter of voluntary councils on aging for the welfare of the aging people in their representative parishes. Charters are issued by the Louisiana Secretary of State upon approval by the Governor's Office of Elderly Affairs. Jackson Council on the Aging, Inc. is a non-profit, quasi-public, corporation which must comply with the policies and regulations established by the Governor's Office of Elderly Affairs, the state agency which provides the Council with most of its revenues. The Council also receives revenues from other federal, state, and local government agencies that may impose certain restrictions upon how the Council can use the money that they have provided.

The primary function of Jackson Council on the Aging, Inc. is to improve the quality of life for the parish's elderly and to provide services to the elderly as well as coordinate and monitor the services of other local agencies serving the aging people of the parish. Such services include providing meals, nutritional education, information and referral services, legal assistance, homemaker services, operating senior centers, and transportation. A Board of Directors, consisting of 9 voluntary members who serve three-year terms governs the Council.

The Council is not a component unit of another primary government nor does it have any component units that are related to it. Therefore, the Council has presented its financial statements as a separate special purpose government.

B. Presentation of Statements

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate accounting principles generally accepted in the United States of America and reporting standards with respect to activities and transactions of state and local government entities. In November of 1984, the GASB issued a codification of governmental accounting and financial reporting standards. This codification and subsequent GASB pronouncements are recognized as accounting principles generally accepted in the United States of America for state and local governments.

The accompanying financial statements conform to accounting principles generally accepted in the United States of America for state and local governments. These statements have also incorporated any applicable requirements set forth by *Audits of State and Local Governmental Units*, the industry audit guide issued by the American Institute of Certified Public Accountants; Subsection VI-Annual Financial Reporting, accounting manual for Governor's Office of Elderly Affairs contractors, and the *Louisiana Governmental Audit Guide*.

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2002

Note 1- Summary of Significant Accounting Policies (continued)

C. Fund Accounting

The Council uses funds and account groups to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain functions or activities.

The accounts of the Council are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures, or expenses, as appropriate. Resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into two generic fund types and two broad fund categories (account groups).

Governmental funds are used to account for all or most of the Council's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition of fixed assets, and the servicing of general long-term debt.

The governmental funds and the programs comprising them as presented in the financial statements are described as follows:

GOVERNMENTAL FUNDS

General Fund

The General Fund is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in another fund. These discretionary funds are accounted for and reported according to the source (federal, state, or local) from which they are derived. The following types of programs comprise the Council's General Fund:

Local Funds

Local funds are received from various local sources; such funds not being restricted to any special use.

PCOA (ACT 735) Funds

PCOA (Act 735) funds are appropriated for the Governor's Office of Elderly Affairs by the Louisiana Legislature for remittance to the Council on Aging. The Council may use these "Act 735" funds at its discretion provided the program is benefiting people who are at least 60.



JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2002

Note 1- Summary of Significant Accounting Policies (continued)

Medicaid Funds

This is a program where the Council completes enrollment application for people wanting to apply for Medicaid services. The Council is paid for each application it completes by the Department of Health and Hospital (DHH).

Any funds remaining after applying direct cost to operate this program are available for discretionary use by management.

The Council also acts as a coordinator of services for people who are home-bound and in need of services similar to those provided in a nursing home. Rather than have the person sent to a nursing home, the Council coordinates necessary services and is paid a fee by Medicaid for performing the case management function.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Most of the Council's special revenue funds are provided by GOEA. The Title III funds are provided by the United States Department of Health and Human Services Administration on Aging through the Governor's Office of Elderly Affairs which in turn "passes through" the funds to the Council.

*The following are the funds that comprise the Council's Special Revenue Funds:*

Title III-B Supportive Services Fund

This program provides access services, in-home services, community services, legal assistance and transportation for the elderly.

Senior Center Fund

This program provides community service centers at which older persons receive supportive services and participate in activities which foster their independence, enhance their dignity and encourage their involvement in and with the community.

Title III C-1 Congregate Meals Fund

These funds are used to provide nutritional congregate meals to the elderly in strategically located centers.

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2002

Note 1- Summary of Significant Accounting Policies (continued)

Title III C-2 Home Delivered Meals Fund

These funds are used to provide nutritional meals to home-bound older persons.

U.S.D.A. Fund

The U.S.D.A. fund is used to account for the administration of Food Distribution Program funds provided by the United States Department of Agriculture through the Louisiana Governor's Office of Elderly Affairs. This program reimburses the service provider on a per unit basis for each congregate and home-delivered meal served to an eligible participant so that the United States food and commodities may be purchased to supplement these programs.

Title III-D Disease Prevention and Health Promotion Services

The III-D Fund is used to account for funds which are used to provide in-home services to frail older individuals, including in-home supportive services for older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction, and to the families of such victims.

Title III-E National Family Caregiver Support

This program provides preventive health services.

Audit Funds

These funds are used to offset the cost of the annual audit.

Supplemental Senior Center Fund

The Louisiana Legislature appropriated additional money for various Councils on Aging through the state to be used to supplement the primary state grant for senior centers. Jackson Council on the Aging, Inc. was one of the parish councils to receive a supplemental grant.

Utility Assistance Fund

The Utility Assistance fund is used to account for the administration of programs that are sponsored by local utility companies. The companies collect contributions from service customers and remit the funds to the parish Councils on Aging to provide assistance to the elderly for the payment of their utility bills.

ACCOUNT GROUPS

The following account groups are not "funds". They are concerned only with the measurement of financial position and are not involved with measurement of results of operations.



JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2002

Note 1- Summary of Significant Accounting Policies (continued)

General Fixed Assets Account Group

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. No depreciation has been provided on general fixed assets.

The cost of normal maintenance and repairs that do not add to the value of fixed assets or materially extend their useful lives are not capitalized but are only recognized as a normal expenditure of the governmental funds.

D. Total Columns on Combined Statements -- Overview

Total columns on the Combined Statements -- Overview are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

E. Basis of Accounting

The financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used for reporting all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses) and are recognized when the underlying events occur.

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2002

Note 1 - Summary of Significant Accounting Policies (continued)

F. Budget Policy

The Council follows these procedures in establishing the budgetary data reflected in these financial statements:

The Governor's Office of Elderly Affairs (GOEA) notifies the Council each year as to the funding levels for each program's grant award.

The Executive Director prepares a proposed budget based on the funding levels provided by GOEA and then submits the budget to the Board of Directors for approval.

The Board of Directors reviews and adopts the budget before June 30<sup>th</sup> of the current year for the next year.

The adopted budget is forwarded to the Governor's Office of Elderly Affairs for final approval.

All budgetary appropriations lapse at the end of each fiscal year (June 30).

The budget is prepared on a modified accrual basis, consistent with the basis of accounting, for comparability of budgeted and actual revenues and expenditures.

Actual amounts are compared to budgeted amounts periodically during the fiscal year as a management control device.

The council may transfer funds between line items as often as required, but must obtain prior approval for the Governor's Office of Elderly Affairs for funds received under grants from this state agency.

Expenditures cannot legally exceed appropriations on an individual level.

Amounts were not budgeted for revenues and expenses for the utility assistance fund because they were not legally required and the amount of revenues to be received under this program could not be determined.

G. Fixed Assets

All fixed assets are stated at historical cost or estimated historical cost, if actual historical cost is not available. Donated fixed assets are stated at their estimated fair market value on the date donated. No depreciation has been provided on general fixed assets.

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2002

Note 1 - Summary of Significant Accounting Policies (continued)

H. Compensated Absences

Employees of Jackson Council on the Aging, Inc. earn from 12 to 21 days of annual leave each year with 10 days allowed to be carried over to next year, depending on their length of service and the employee's working status (full-time or part-time). Provided that funds are available, employees are compensated upon termination of employment for current-year accrued annual leave. Employees earn up to 12 days of sick leave each year, and can accumulate up to 60 days, depending upon whether the employee is on a part-time or full-time status. Employees are not paid for accrued sick leave at termination and no accrual has been made.

I. Funding Policies and Sources of Funds

The Council receives its monies through various methods of funding. USDA cash-in-lieu of commodities funds are provided through the Louisiana Governor's Office of Elderly Affairs to help offset raw food cost in Title III C-1 and C-2 programs. This program is funded under the units of service provided method. The Senior Center program and State Allocation (PCOA) funds are received as a monthly allocation of the total budget (grant) in advance of the actual expenditure. The Title III-B, C-1, C-2, D and E programs are funded based on actual operating cost incurred.

The Council encourages and receives contributions from clients to help offset the costs of the Title III-B, C-1, and C-2 programs. Utility assistance funds are also provided by the Louisiana Association of Council on Aging to the Council under the Helping Hands and Heating Help Energy programs. All of the above mentioned funds, including any other miscellaneous income, are recorded as revenue when the cash is received because the Council cannot predict the timing and amount of receipt.

J. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Note 2 - Cash and Certificates of Deposit

At June 30, 2002, the book balance of the Council's bank deposits was \$76,564.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2002

Note 2 - Cash and Certificate of Deposit (continued).

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances) at June 30, 2002 are secured as follows:

Bank Balances	\$ 84,139
Federal Deposit Insurance	\$ 100,000
Pledged Securities (Uncollateralized)	_____
Total	\$ 100,000

Because the pledged securities are held by the custodial bank in the name of the fiscal agent bank rather than in the name of the Council, they are considered uncollateralized (Category 3) under the provision of GASB Codification C20.106; however Louisiana Revised Statute 39.1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Council that the fiscal agent bank has failed to pay deposited funds upon demand.

Note 3 - Receivables

Accounts receivable at June 30, 2002, consisted of reimbursements for expenses incurred under the Medicaid program was \$1,509, Title III D was \$2,130, Title III E was \$951 and USDA was \$2,782. Also, there was a receivable from the Jackson Parish Police Jury for \$2,000.

Note 4 - Fixed Assets

A summary of changes in general fixed assets follows:

	<u>Balance</u> <u>July 1, 2001</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2002</u>
Furniture & Fixtures	\$ 30,801	\$ 1,029	\$ -	\$ 31,830
Vehicles	<u>94,855</u>	<u>_____</u>	<u>_____</u>	<u>94,855</u>
<u>TOTALS</u>	<u>\$ 125,656</u>	<u>\$ 1,029</u>	<u>\$ _____</u>	<u>\$ 126,685</u>



JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2002

Note 5 - In-Kind Contributions

The Council received various in-kind contributions during the year. These in-kind contributions have not been recorded in the financial statements as revenues, nor has the expenditure related to the use of the in-kind been recorded. The primary in-kind contributions consisted of free rent and utilities for the senior center and meal sites, and wages and fringe benefits for volunteer workers.

Note 6 - Board of Directors' Compensation

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members are reimbursed for out-of-town travel expenses incurred in accordance with the Council's regular personnel policy.

Note 7 - Income Tax Status

The Council, a non-profit corporation is exempt from federal income taxation under Section 501 (c) (3) of the Internal Revenue Code.

Note 8 - Litigation and Claims

There was no litigation pending against the Council at June 30, 2002, nor is the Council aware of any unasserted claims.

Note 9 - Federal Award Programs

The Council receives revenues from various federal and state grant programs that are subject to final review and approval as to the allowability of expenditures by the respective grantor agencies. These programs are audited in accordance with the *Single Audit Act Amendment of 1996* and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Institutions*. Any settlements or expenses arising out of a final review are recognized in the period agreed upon by the agency and the Council. Also, it is management's opinion that any audits by the grantor agencies would not produce disallowed program costs and liabilities to such an extent that they would materially affect the Council's financial position.

Note 10-Economic Dependency

The Council receives the majority of its revenue from funds provided through grants administered by the Louisiana Governor's Office of Elderly Affairs. The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of the funds the Council receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Council will receive in the next fiscal year.

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2002

Note 12-Interfund Transfers

Operating transfers in and out are listed by fund for 2002:

<u>Funds Transferred In</u>	<u>Funds Transferred Out</u>					<u>Total In</u>
	<u>Senior Center</u>	<u>Supplemental Senior Center</u>	<u>USDA</u>	<u>PCOA</u>	<u>General Fund</u>	
Title IIIB- Supportive Services	\$ -	\$ 4,500	\$ -	\$ 3,218	\$ 216	\$ 7,934
Title III C-1	10,227	-	5,883	15,306	7,818	39,234
Title III C-1	-	-	11,300	-	7,922	19,222
Title III E	-	-	-	1,440	-	1,440
Senior Center	-	-	-	-	22	22
Total Out	<u>\$ 10,227</u>	<u>\$ 4,500</u>	<u>\$17,183</u>	<u>\$ 19,964</u>	<u>\$ 15,978</u>	<u>\$ 67,852</u>

Note 13-Related Party Transactions

There were no related party transactions during the year.

Note 14-Risk Management

The Council is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The council has purchased commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. No settlements were made during the year that exceeded the Council's insurance coverage.

Note 15-Audit Funds

The Governor's Office of Elderly Affairs allocates funds to help offset the cost of the Council's annual audit. The audit funds allocated were \$1,097 and \$1,221 for the years ended June 30, 2002 and 2001, respectively.

Note 16-Prior Period Adjustment

In the financial statements for the year ended June 30, 2001, a change was made affecting ending fund balance for the USDA fund. The change resulted from reclassifying income related to 2001 out of income in 2002. The income was for June 2001 allocation received in August 2001.

Fund Balance as	
Previously Reported	\$( 741)
Adjustment for:	
Correction of Revenue	1,471
<u>FUND BALANCE RESTATED</u>	<u>\$ 730</u>



Supplemental Information Schedules:

Combining and Account Group Schedules

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA

GENERAL FUNDS  
COMBINING BALANCE SHEETS  
JUNE 30, 2002 AND 2001

	<u>Programs of the General Fund</u>			<u>Totals</u>	
	<u>Local</u>	<u>PCOA (Act 735)</u>	<u>Medicaid</u>	<u>2002</u>	<u>2001</u>
<u>ASSETS</u>					
Cash & Cash Equivalents	\$ 32,133	\$ -	\$ 34,291	\$ 66,424	\$ 63,040
Accounts Receivable	2,000	-	1,510	3,510	8,516
Due From Other Funds	4,768	-	-	4,768	5,580
<u>TOTAL ASSETS</u>	<u>\$ 38,901</u>	<u>\$ -</u>	<u>\$ 35,801</u>	<u>\$ 74,702</u>	<u>\$ 77,136</u>
 <u>LIABILITIES AND FUND BALANCE</u>					
<u>LIABILITIES</u>					
Current:					
Accounts Payable	\$ 120	\$ -	\$ -	\$ 120	\$ 6,536
Other Accrued Expenditures	3,906	-	-	3,906	6,082
Due To Other Funds	-	-	-	-	2,425
Notes Payable - Current	8,340	-	-	8,340	6,983
Total Current Liabilities	12,366	-	-	12,366	22,026
Notes Payable - Long Term	-	-	-	-	8,341
Total Liabilities	12,366	-	-	12,366	30,367
<u>FUND BALANCE</u>					
Unreserved and Undesignated	26,535	-	35,801	62,336	46,769
<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>\$ 38,901</u>	<u>\$ -</u>	<u>\$ 35,801</u>	<u>\$ 74,702</u>	<u>\$ 77,136</u>

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA

GENERAL FUNDS  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2002  
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2001

	Programs of the General Fund			Totals	
	Local	PCOA (Act 735)	Medicaid	2002	2001
<u>Revenues</u>					
Intergovernmental	\$ -	\$ 19,963	\$ -	\$ 19,963	21,780
Public Support	11,770	-	-	11,770	21,502
Fees for Services	-	-	34,584	34,584	27,139
Sale of Vehicle	-	-	-	-	359
Rental Income	16,842	-	-	16,842	16,623
Interest Income	1,287	-	-	1,287	1,676
Total Revenues	29,899	19,963	34,584	84,446	89,079
<u>Expenditures</u>					
Other Costs	30,975	-	804	31,779	21,078
Capital Outlay	-	-	-	-	31,226
Interest Payments	1,158	-	-	1,158	1,562
Total Expenditures	32,133	-	804	32,937	53,866
<u>Excess of Revenues Over</u> <u>Expenditures</u>	(2,234)	19,963	33,780	51,509	35,213
<u>Other Financing Sources (Uses)</u>					
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	(11,909)	(19,963)	(4,070)	(35,942)	(59,771)
Total Other Financing Sources (Uses)	(11,909)	(19,963)	(4,070)	(35,942)	(59,771)
<u>Excess of Revenues and Other</u> <u>Financing Sources Over</u> <u>Expenditures and Other</u> <u>Financing Uses</u>	(14,143)	-	29,710	15,567	(24,558)
<u>Fund Balance at Beginning of Year</u>	40,678	-	6,091	46,769	71,327
<u>FUND BALANCE AT</u> <u>END OF YEAR</u>	\$ 26,535	\$ -	\$ 35,801	\$ 62,336	46,769

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA

SPECIAL REVENUE FUNDS  
COMBINING BALANCE SHEET

JUNE 30, 2002

WITH COMPARATIVE TOTALS FOR JUNE 30, 2001

	Title III B Supportive Services	Title III C-1 Congregate Meals	Title III C-2 Home Delivered Meals	Senior Center	Title III D Disease Prevention
<u>ASSETS</u>					
Cash & Cash Equivalents	\$ 314	\$ 3,097	\$ 2,870	\$ 54	\$ -
Receivables	-	-	-	-	2,130
Due From Other Funds	-	-	-	-	-
<u>TOTAL ASSETS</u>	<u>\$ 314</u>	<u>\$ 3,097</u>	<u>\$ 2,870</u>	<u>\$ 54</u>	<u>\$ 2,130</u>
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts Payable	\$ 314	\$ 3,097	\$ 2,870	\$ 9	\$ -
Accrued Expenses	-	-	-	-	-
Due To OEA	-	-	-	45	365
Due To Other Funds	-	-	-	-	1,765
Total Liabilities	314	3,097	2,870	54	2,130
Fund Balances:					
Reserved for:					
Utilities Assistance	-	-	-	-	-
Unreserved & Undesignated	-	-	-	-	-
Total Fund Equity Balances	-	-	-	-	-
<u>TOTAL LIABILITIES AND FUND BALANCES</u>	<u>\$ 314</u>	<u>\$ 3,097</u>	<u>\$ 2,870</u>	<u>\$ 54</u>	<u>\$ 2,130</u>

Supplemental Senior Center	Audit Funds	Title III E Caregiver	Utilities Assistance	USDA	Totals	
					2002	2001
\$ -	\$ -	\$ -	\$ 3,805	\$ -	\$ 10,140	\$ 19,640
-	-	951	-	2,782	5,863	2,850
-	-	-	-	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 951</u>	<u>\$ 3,805</u>	<u>\$ 2,782</u>	<u>\$ 16,003</u>	<u>\$ 22,490</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,290	\$ 7,542
-	-	-	-	-	-	-
-	-	-	-	-	410	-
-	-	951	-	2,052	4,768	3,155
-	-	951	-	2,052	11,468	10,697
-	-	-	3,805	-	3,805	1,679
-	-	-	-	730	730	10,114
-	-	-	3,805	730	4,535	11,793
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 951</u>	<u>\$ 3,805</u>	<u>\$ 2,782</u>	<u>\$ 16,003</u>	<u>\$ 22,490</u>

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA

SPECIAL REVENUE FUNDS  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2002  
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2001

	Title III B Supportive Services	Title III C-1 Congregate Meals	Title III C-2 Home Delivered Meals	Senior Center	Title III D Disease Prevention
<u>REVENUES</u>					
Intergovernmental:					
North Delta Regional Planning and Development District	\$ 54,986	\$ 53,665	\$ 62,540	\$ 20,023	\$ 2,542
Public Support:					
LA Association of Councils on Aging	-	-	-	-	-
Client Contributions	3,645	9,443	7,753	-	-
Total Public Support	3,645	9,443	7,753	-	-
Total Revenues	58,631	63,108	70,293	20,023	2,542
<u>EXPENDITURES</u>					
Current:					
Salaries	32,417	35,347	31,844	6,028	-
Fringe	2,510	2,741	2,467	465	-
Travel	403	779	1,142	-	-
Operating Services	22,416	24,634	19,969	2,537	2,519
Operating Supplies	4,239	39,929	36,129	389	388
Other Costs	5,216	3,240	2,416	444	-
Total Current Expenditures	67,201	106,670	93,967	9,863	2,907
Capital Outlay	-	1,029	-	-	-
Utility Assistance	-	-	-	-	-
Total Expenditures	67,201	107,699	93,967	9,863	2,907
<u>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</u>	(8,570)	(44,591)	(23,674)	10,160	(365)
<u>OTHER FINANCING SOURCES (USES)</u>					
Operating Transfers - In	7,934	39,234	19,222	22	-
Operating Transfers - Out	-	-	-	(10,227)	-
Total Other Financing Sources (Uses)	7,934	39,234	19,222	(10,205)	-
<u>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES</u>	(636)	(5,357)	(4,452)	(45)	(365)
<u>FUND BALANCES AT BEGINNING OF YEAR</u>	636	5,357	4,452	45	365
<u>FUND BALANCES AT END OF YEAR</u>	\$ -	\$ -	\$ -	\$ -	\$ -



Supplemental Senior Center	Audit Funds	Title III E Caregiver	Utilities Assistance	USDA	Totals	
					2002	2001
\$ 4,500	\$ 1,097	\$ 1,492	\$ -	\$ 17,183	\$ 218,028	\$ 211,851
-	-	-	3,738	-	3,738	2,022
-	-	-	-	-	20,841	20,628
-	-	-	3,738	-	24,579	22,650
4,500	1,097	1,492	3,738	17,183	242,607	234,501
-	-	1,809	-	-	107,445	123,530
-	-	140	-	-	8,323	9,586
-	-	27	-	-	2,351	1,866
-	1,097	332	-	-	73,504	62,108
-	-	519	-	-	81,593	8,025
-	-	105	-	-	11,421	76,280
-	1,097	2,932	-	-	284,637	281,395
-	-	-	-	-	1,029	-
-	-	-	1,612	-	1,612	2,139
-	1,097	2,932	1,612	-	287,278	283,534
4,500	-	(1,440)	2,126	17,183	(44,671)	(49,033)
-	-	1,440	-	-	67,852	88,693
(4,500)	-	-	-	(17,183)	(31,910)	(28,922)
(4,500)	-	1,440	-	(17,183)	35,942	59,771
-	-	-	2,126	-	(8,729)	10,738
-	-	-	1,679	730	13,264	1,055
\$ -	\$ -	\$ -	\$ 3,805	\$ 730	\$ 4,535	\$ 11,793

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA

SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS. ACTUAL  
CONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA  
GOVERNOR'S OFFICE OF ELDERLY AFFAIRS (GOEA)

FOR THE YEAR ENDED JUNE 30, 2002

	Budget	Actual	Variance - Favorable (Unfavorable)
<b><u>TITLE III B SUPPORTIVE SERVICES</u></b>			
Salaries	\$ 37,951	\$ 32,417	\$ 5,534
Fringe Benefits	3,485	2,510	975
Travel	966	403	563
Operating Services	21,894	22,416	(522)
Operating Supplies	2,909	4,239	(1,330)
Other Costs	-	5,216	(5,216)
Subtotal	67,205	67,201	4
Transfers In From:			
PCOA (Act 735)	(467)	(3,218)	2,751
General Fund	(4,000)	(216)	(3,784)
Supplemental Senior Center	(4,503)	(4,500)	(3)
Total III-B Supportive Services	\$ 58,235	\$ 59,267	\$ (1,032)
<b><u>TITLE III C-1 CONGREGATE MEALS</u></b>			
Salaries	\$ 38,193	\$ 35,347	\$ 2,846
Fringe Benefits	3,508	2,741	767
Travel	478	779	(301)
Operating Services	24,885	24,634	251
Operating Supplies	37,242	39,929	(2,687)
Other Costs	-	3,240	(3,240)
Capital Outlay	773	1,029	(256)
Subtotal	105,079	107,699	(2,620)
Transfers In From:			
PCOA (Act 735)	(21,312)	(15,306)	(6,006)
Senior Center	-	(10,227)	10,227
Supplemental Senior Center	(4,500)	-	(4,500)
General Fund	(13,172)	(7,818)	(5,354)
USDA	(4,080)	(5,883)	1,803
Total III C-1 Congregate Meals	\$ 62,015	\$ 68,465	\$ (6,450)
<b><u>TITLE III C-2 HOME DELIVERED MEALS</u></b>			
Salaries	\$ 22,456	\$ 31,844	\$ (9,388)
Fringe Benefits	2,062	2,467	(405)
Travel	812	1,142	(330)
Operating Services	21,121	19,969	1,152
Operating Supplies	35,083	36,129	(1,046)
Other Costs	-	2,416	(2,416)
Capital Outlay	258	-	258
Subtotal	81,792	93,967	(12,175)
Transfers In From:			
General Fund	-	(7,922)	7,922
USDA	(12,402)	(11,300)	(1,102)
Total III C-2 Home Delivered Meals	\$ 69,390	\$ 74,745	\$ (5,355)

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA

SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS. ACTUAL  
CONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA  
GOVERNOR'S OFFICE OF ELDERLY AFFAIRS (GOEA)

FOR THE YEAR ENDED JUNE 30, 2002

	Budget	Actual	Variance - Favorable (Unfavorable)
<u>SENIOR CENTER</u>			
Salaries	\$ 10,934	\$ 6,028	\$ 4,906
Fringe Benefits	1,004	465	539
Travel	71	-	71
Operating Services	3,309	2,537	772
Operating Supplies	203	389	(186)
Other Costs	-	444	(444)
Subtotal	15,521	9,863	5,658
Transfers In From:			
General Fund	-	(22)	22
Transfers Out To:			
Title III B Supportive Services	4,503	-	4,503
Title III C-1 Congregate Meals	-	10,227	(10,227)
Total Senior Center	\$ 20,024	\$ 20,068	\$ (44)
<u>TITLE III D DISEASE PREVENTION</u>			
Salaries	\$ 236	\$ -	\$ 236
Fringe Benefits	22	-	22
Travel	9	-	9
Operating Services	356	2,519	(2,163)
Operating Support	110	388	(278)
Other Costs	1,810	-	1,810
Total III D Disease Prevention	\$ 2,543	\$ 2,907	\$ (364)
<u>SUPPLEMENTAL SENIOR CENTER</u>			
Transfers Out To:			
Title III B Supportive Services	\$ 4,500	\$ 4,500	\$ -
Total Supplemental Senior Center	\$ 4,500	\$ 4,500	\$ -
<u>AUDIT FUNDS</u>			
Operating Services	\$ 1,097	\$ 1,097	\$ -
<u>TITLE III E CAREGIVER</u>			
Salaries	\$ 1,809	\$ 1,809	\$ -
Fringe Benefits	166	140	26
Travel	13	27	(14)
Operating Services	538	332	206
Operating Support	394	519	(125)
Other Costs	-	105	(105)
Subtotal	2,920	2,932	(12)
Transfers In From:			
PCOA (Act 735)	-	(1,440)	1,440
Total III E Caregiver	\$ 2,920	\$ 1,492	\$ 1,428

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA

SCHEDULE OF PROGRAM EXPENDITURES - BUDGET VS. ACTUAL  
CONTRACTS AND GRANTS PROVIDED THROUGH THE LOUISIANA  
GOVERNOR'S OFFICE OF ELDERLY AFFAIRS (GOEA)

FOR THE YEAR ENDED JUNE 30, 2002

	<u>Budget</u>	<u>Actual</u>	<u>Variance - Favorable (Unfavorable)</u>
<u>USDA</u>			
Transfers Out To:			
Title III C-1 Congregate Meals	4,080	5,883	(1,803)
Title III C-2 Home Delivered Meals	12,402	11,300	1,102
Total USDA	<u>\$ 16,482</u>	<u>\$ 17,183</u>	<u>\$ (701)</u>
 <u>PCOA (Act 735)</u>			
Transfers Out To:			
Title III B Supportive Services	\$ 467	\$ 3,218	\$ (2,751)
Title III C-1 Congregate Meals	21,312	15,306	6,006
Title III E Caregiver	-	1,440	(1,440)
Total PCOA (Act 735)	<u>\$ 21,779</u>	<u>\$ 19,964</u>	<u>\$ 1,815</u>

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA

SCHEDULE OF PRIORITY SERVICES-  
TITLE III, PART B - GRANT FOR SUPPORTIVE SERVICES

FOR THE YEAR ENDED JUNE 30, 2002

			<u>% of OEA Grant</u>
Access (30%):	Assisted Transportation	\$ 11,845	
	Case Management	-	
	Transportation	32,401	
	Information and Assistance	1,505	
	Outreach	<u>1,335</u>	
	Total Access Expense	47,086	85.63%
In-Home (15%):	Homemaker	12,758	
	Chore	-	
	Telephoning	-	
	Visiting	-	
	Adult/Daycare Health	-	
	Personal Care	<u>-</u>	
	Total In-Home Expense	12,758	<u>23.20%</u>
Legal (5%):	Legal Assistance	-	<u>0.00%</u>
Priority Services		1,949	
Non-Priority Services		<u>5,704</u>	
Total Title III B-Supportive Expenditures		67,497	
Less: Participant Contributions		(3,645)	
Other Local Funds		(4,366)	
Transfers In		<u>(4,500)</u>	
Original Grant Award Net of Additional State Homemaker and Transportation Funds And Transfers of Contract Allotments		<u>\$ 54,986</u>	

GENERAL FIXED ASSET ACCOUNT GROUP



JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA

SCHEDULE OF GENERAL FIXED ASSETS

JUNE 30, 2002 AND 2001

	Balance June 30, 2001	Additions	Deletions	Balance June 30, 2002
<u>GENERAL FIXED ASSETS</u>				
Vehicles	\$ 94,855	\$ -	\$ -	\$ 94,855
Office Furniture and Equipment	30,801	1,029	-	31,830
<u>TOTAL GENERAL FIXED ASSETS</u>	<u>\$ 125,656</u>	<u>\$ 1,029</u>	<u>\$ -</u>	<u>\$ 126,685</u>
<u>INVESTMENT IN GENERAL FIXED ASSET</u>				
Property Acquired After July 1, 1985				
With Funds From:				
General Fund	59,420	-	-	59,420
PCOA (Act 735)	4,422	-	-	4,422
Local Funds	17,078	-	-	17,078
Title III C-1	1,638	1,029	-	2,667
Title III C-2	8,047	-	-	8,047
Title III B Supportive Services	1,639	-	-	1,639
Senior Center	11,308	-	-	11,308
Transportation Department	9,000	-	-	9,000
Title III D Preventive Health	4,104	-	-	4,104
Supplemental Senior Center	9,000	-	-	9,000
<u>TOTAL INVESTMENT IN GENERAL FIXED ASSETS</u>	<u>\$ 125,656</u>	<u>\$ 1,029</u>	<u>\$ -</u>	<u>\$ 126,685</u>

\* Records reflecting sources from which assets were acquired were not maintained prior to July 1, 1985.

OTHER SUPPLEMENTAL INFORMATION –  
GRANT ACTIVITY

JACKSON COUNCIL ON THE AGING INC.  
JONESBORO, LOUISIANA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2002

<u>Federal Grants/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Program or Award Amount</u>	<u>Revenue Recognized</u>	<u>Expenditures</u>
<u>Programs Passed Through Governor's Office of Elderly Affairs:</u>				
Department of Health & Human Services - Administration on Aging:				
Special Programs for the Aging:				
Title III, Part B - Supportive Services and Senior Centers	93.044	\$ 52,938	\$ 52,938	\$ 52,938
Title III, Part C - Congregate Meals	93.045	33,074	33,074	33,074
Title III, Part C - Home Delivered Meals	93.045	21,506	21,506	21,506
Title III, Part D - Disease Prevention and Health Promotion Services	93.043	2,542	2,542	2,542
Title III, Part E - National Family Caregiver Support	93.052	<u>1,119</u>	<u>1,119</u>	<u>1,119</u>
 Total Department of Health and Human Services - Administration on Aging		 111,179	 111,179	 111,179
 Department of Agriculture Food Distribution Program - Cash-in-Lieu of Commodities	 10.570	 <u>17,183</u>	 <u>17,183</u>	 <u>17,183</u>
 <u>TOTAL FEDERAL AWARDS</u>		 <u>\$ 128,362</u>	 <u>\$ 128,362</u>	 <u>\$ 128,362</u>

JACKSON COUNCIL ON THE AGING, INC.  
JONESBORO, LOUISIANA  
NOTES TO SCHEDULE OF EXPENDITURES  
OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2002

1. General

The Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of the Council. The Council did not pass through any of its federal awards to a subrecipient during the year.

2. Basis of Accounting

The Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting as contemplated under accounting principles generally accepted in the United States of America and which is the same basis of accounting used for presenting the general purpose financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

# CAMERON, HINES & HARTT

(A Professional Accounting Corporation)

*Certified Public Accountants*

104 Regency Place

West Monroe, Louisiana 71291

Mailing Address:

P. O. Box 2474

West Monroe, LA 71294-2474

Phone (318) 823-1717

Fax (318) 822-5121

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDIT STANDARDS

To The Board of Directors  
Jackson Council on the Aging, Inc.  
Jonesboro, Louisiana

We have audited the general purpose financial statements of Jackson Council on the Aging, Inc., as of and for the year ended June 30, 2002 and have issued our report thereon dated August 14, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Jackson Council on the Aging, Inc.'s general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Jackson Council on the Aging, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatement in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

To The Board of Directors  
Jackson Council on the Aging, Inc.  
Page Two

This report is intended solely for the information of management, the Governor's Office of Elderly Affairs and the Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Cameron, Hines & Hartt (APAC)*

West Monroe, Louisiana  
August 14, 2002



JACKSON COUNCIL ON THE AGING, INC  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002

To the Board of Directors  
Jackson Council on the Aging, Inc.  
Jonesboro, Louisiana

We have audited the general purpose financial statements of Jackson Council on the Aging, Inc. as of and for the year ended June 30, 2002, and have issued our report thereon dated August 14, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of June 30, 2002, resulted in an unqualified opinion.

Section I- Summary of Auditors' Reports

A. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weakness \_\_\_\_ yes X no Reportable Conditions \_\_\_\_ yes X no

Compliance

Compliance Material to Financial Statements \_\_\_\_ yes X no

B. Federal Awards

Internal Control

Material Weakness \_\_\_\_ yes X no Reportable Conditions \_\_\_\_ yes X no

Type of Opinion on Compliance Unqualified \_\_\_\_ Qualified \_\_\_\_  
For Major Programs (No Major Programs) Disclaimer \_\_\_\_ Adverse \_\_\_\_

Are their findings required to be reported in accordance with Circular A-133,  
Section .510 (a)? No

C. Identification of Major Programs: N/A

CFDA Number(s) Name of Federal Program (or cluster)

Dollar threshold used to distinguish between Type A and Type B Programs. N/A

Is the auditee a "low-risk" auditee, as defined by OMB Circular A-133? N/A

JACKSON COUNCIL ON THE AGING, INC  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2002

(Continued)

Section II- Financial Statement Findings

No matters were reported.

Section III- Federal Award Findings and Question Costs - N/A

JACKSON COUNCIL ON THE AGING, INC.  
SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2002

Section I- Internal Control and Compliance Material to the Financial Statements

Condition:

During the audit of the Title III funds received from GOEA, it was noted that prior year accounts payable had not been removed from the current year financial statements.

Recommendation:

The budgets for the fiscal year ending 2002 should be amended for an adjustment to the request for GOEA Title III funds in the amount equal to the current excess in each Title III fund this affects

Current Status:

The amounts normally transferred to each of the funds from the General Fund was adjusted to account for the excess. Each Title III fund that ended 2001 with a surplus fund balance ended the year 2002 with a deficit equal to the beginning fund balance making the ending fund balance be zero.

Section II- Internal Control and Compliance Material to Federal Awards

See Section I above.

Section III- Management Letter

This section not applicable.